**Over Wyresdale Parish Council**

**Minutes** of OWPC Meeting held in the Village Hall 7.30pm March 27th 2024.

**1. Attendance.** Mr M Atkinson, Mr J Drinkall, Mrs V O’Neill

**2. Apologies.**  Mr T Entwistle, Mr B Pye

**3. Minutes of the last meeting: to accept as a true record.**  These were approved. Proposed by Mr J Drinkall and seconded by Mrs V O’Neill

**4. Matters arising.** Co-option of a new councillor: A letter had been sent to the LALC informing them of a casual vacancy, no-one has come forward, and therefore we are to co-opt a new councillor. David Townley has been sent a co-option application form and will be invited to the next meeting in May. No other matters arising from the previous meeting/minutes

**5. Review standing orders.** These were discussed and reviewed – no changes

**6. Review Parish Plan.** This was reviewed and updated

**7. Finance: a) Bank balance.** Stands at £930.00

**b) Budget**  To be set as per the previous year

**c) Clerk’s annual payment.** A cheque was made out to the previous Clerk, Christine Coleman for the amount of £500.00

**d) Clerk’s expenses.** These were paid to H Yu, the amount £44.50 reference Christine Coleman’s leaving gift

**8. Planning. Settlement Review** Questionnaire completed and electronically sent off

**9. Audit. Appointment of internal auditor.** Mrs L Tarry of Lower Dolphinholme has been appointed

**10. Highways.**  On going

**11. Correspondence.** No correspondence

**12. Any other Matters.**  A) Leaving gift for Mr Mason Townley agreed upon, H Yu to purchase, budget £50.00. Mr M Atkinson proposed and Mr J Drinkall seconded

Meeting closed at 8.50pm

Clerk to OWPC

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